

SUBMISSION FORM

Brokerage		Brokerage Address	
Loan Officer	Email	Processor	Email
Telephone ()	LO Cell Phone ()	Processor Phone ()	Fax ()
Borrower		Loan Amount \$	FICO
Property Address			
Total Cost \$	Appraisal Value \$	Cash to Close \$	LTV/LTC (Loan to Value/Loan to Cost) %
Property Type	Term Months	Build Type <input type="radio"/> Contractor <input type="radio"/> Owner Builder	Title to Lot - Own Outright? <input type="radio"/> Yes <input type="radio"/> No

CHECKLIST

REQUIREMENTS for 2TC

- 1 Submission Form
- 2 Broker Fee Sheet
- 3 1003 Signed
- 4 1008
- 5 Long-term Approval (LP or DU)
- 6 Credit Report
- 7 FULL DOC - Employment Docs
- 8 Asset Documentation
- 9 \$500 Check to CCS Loans, Inc so CCS Loans can order the Appraisal
- 10 Purchase Agreement/Hud for Lot
- 11 Cost Breakdown
- 12 Signed Borrower's Authorization
- 13 Copies of Photo ID
- 14 Set of Plans
- 15 Contract Borrower/Builder
- 16 Contractor's License
- 17 Hazard Insurance (Course of Construction)
- 18 Builder General Liability Insurance
- 19 Builder Worker's Comp Insurance
- 20 Builder Questionnaire
- 21 Fannie Mae 32 Export File

FULL DOC - Income Documentation

In ADDITION to "Requirements"

- 1 30 Days Paystubs or VOE Plus Two Years W-2s
- 2 Tax Returns Required if Self-Employed

OWNER/BUILDER

In ADDITION to "Requirements" 1-15

- 1 Hazard Insurance with \$300,000 Personal Liability Insurance
- 2 Owner/Builder Letter

Mortgagee Clause

CCS Loans, Inc
Its successors and/or assigns
893 W Baxter Drive
South Jordan, UT 84095



893 Baxter Drive
South Jordan, UT 84095
Phone: 801-826-4848
Fax: 801-838-7707